

**General Meeting Minutes**  
**Lennox Head Public School Parents and Citizens Association**  
**11 February 2020, 6:30pm, Club Lennox**

**Welcome:** Meeting open at 6:34pm

**Attendance & Apologies:**

Present: D. Langfield, S. Maier, J. Lachmann, K. Kernaghan, J. Taylor, S. Leonard, A. Flanagan, A. Topp, M. Dilger, P. Dilger

Apologies: T. Ranyard, S. Tatum, B. Thirkill

**Presentation and confirmation of previous meeting minutes:** Presented.

1<sup>st</sup> S. Maier 2<sup>nd</sup> J. Lachmann

**Matters arising from the previous meeting:**

- Community education road safety project – Deb to touch base with Helen Carpenter, nothing has happened with this project yet. Still concern around cars being driven and parked unsafely on Mackney Lane. People not using the crossing in front of school, including parents.

**Reports:**

- Principal's Report: Received and attached.
- Treasurer's Report: Received and attached. Motion to transfer \$500 to CBA Passbook Account (Canteen unexpected expenses account) 1<sup>st</sup> K. Kernaghan 2<sup>nd</sup> A Topp.

**General Business:**

- Response has been received from Ballina Council regarding Sunrise Crescent pedestrian safety. Suggestion to make a submission to the Council Budget in May this year.
- The Lions Club has approached the P&C offering to provide calendars from their photography competition for the P&C to sell as a fundraiser. There will be no cost to the P&C. Estimate we can sell 250 calendars. Orders will be taken in July for sale in August/September.
- P&C has written a letter to the Education Minister outlining the story of the delayed new school build and requesting assistance to resolve the issues.
- Swimming carnival – parent feedback about “non-competitive” kids being discouraged from participating. Problem with numbers, getting everyone through. Could have competitive swimmers first, then a “carnival” event.
- K. Kernaghan, on behalf of Trena Gillott – can we run Spring Fair on Williams Reserve? Must look into insurance issues. T. Gillott to investigate.
- A. Topp queried why no school concert recently. Problem with size of hall and knowing whether hall will be available with new build. Option to split concert into two groups on alternate years, or use community centre.

**Correspondence:**

- Letter from John Truman, Ballina Council re: Sunrise Crescent, Pedestrian Access and Mobility Plan Priority
- Letter to Hon. Sarah Mitchell.

**Next Meeting:** Tuesday 10 March, 6:30pm at Club Lennox. Annual General Meeting.

**Meeting Closed:** 7:40pm

### Principal Report – P and C Meeting Term 1 Week 3 2020

- Welcome back to a new school year. Been very busy with lots of new students and staff. There was a little reshuffling with classes due to a change in projected enrolment numbers – but all settled now. The final number enrolled was 493 students – 20 classes.

The staff structure is as follows - There are 493 students enrolled at Lennox Head Public School in 2020 across 20 classes.

#### **Principal**

Deb Langfield

#### **Assistant Principals**

Early Stage 1 Angela Dyer

Stage 1 Karen Armstrong

Stage 2 Shannon Gisen

Stage 3 Ryan O'Connor

#### **Office Staff**

Carol Erskine - School Administrative Manager (SAM)

Rebecca Cioffi - School Administrative Officer (SAO)

Jan Lyndon - School Administrative Officer (SAO)

Jennie McClelland - School Administrative Officer (SAO)

Laura Sproule - School Administrative Officer (SAO)

#### **2020 Classes**

KD Angela Dyer

KG Reuben Greentree

KR Lauren Richardson & Kimberly Vidler(Monday)

KT Justine Thomas

1H Kassey Hickson

1P Cathy Price

1S Kate Somerville

1/2B Sharon Buckley

2P Jacquelin Pick

2S Bonnie Smith

3B Miranda Bunce

3M Alicia Morgan

3S Amanda Sewell

4G Shannon Gisen

4J Janelle Cupitt

4/5R Lee Robb

5/6M Margot Rollison

5/6O Ryan O'Connor & Claire Crawford

5/6R Jennifer Roberts

5/6Z Monique Zerk & Hayden Blair ( from possibly week 3 – term 2)

### **Library**

Jennifer Blair

### **Learning Support**

Karen Armstrong, Gabby Condren, Kim Mullett

### **PD/H/PE - RFF**

Brad O'Rafferty

### **Counsellor**

Bill Mackay

### **Student Learning Support Officers**

Eliza Armstrong, Kylie Gibson, Maria Gluyas, April Hockey, Sue Ludeke, Donna Sheather,

### **General Assistant**

Greg McDonogh

We have decided to no longer produce a school newsletter as it was very time consuming to produce and we determined that due to the volume of calls still received by the office to ask re events etc – it was not working. We will now send alerts through schoolstream as we have been doing. Schoolstream alerts will also be placed on P and C Facebook page if necessary. All other news and information will be updated weekly on the website. There is a team of people looking after this each week.

- Parent Information evening – Wednesday 12th February – 5pm- ES1 - classrooms, Wednesday 19<sup>th</sup> February - 5:30pm – S1 - classrooms, 6:00 – Stage 2 – will meet in the hall the move to classrooms, 6:30pm – Stage 3 – they will meet in the hall as one group. Introductory sessions re what will happen this year in your child's class.
- Bookpacks – what a nightmare! We understand your frustration – it is the same for us and this is not what we were promised. We are currently assessing what children have – as even those that got packs got the wrong things in them – school will top up and order what we need to ensure everyone has the right equipment. We already have another plan for next year – that does not involve Office Max! We will have lists that allow people to shop where they choose – just need to ensure that people get the books with the right sized lines – that is the most important. We will notify re this for sure – probably in term 4. Alternatively we are looking at different companies.
- Fences/site issues etc – as you are aware ongoing issues due to the no dig. A rather serious incident – has made all of the staff and parents rightfully annoyed. The safety of students and daily operations on the site need to take precedence. If this can't occur – then find us a site where it can.
- Art Show – end of week 10 – 3<sup>rd</sup> and 4<sup>th</sup> of April.
- Invoices to go out next week for all students.

**Lennox Head Public School P & C Assoc.**

25 Byron Street  
Lennox Head

**Balance Sheet**

**As of January 2020**

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<b>Assets</b>	
CBA Cheque Account	\$13,514.10
CBA Passbook Account	\$1,916.01
Southern Cross Credit Union	\$4,163.29
Petty Cash - Fundraising	\$95.10
Petty Cash - Canteen	\$100.00
Stock on Hand (Food)	\$1,102.12
Stock on Hand (Uniforms)	\$727.10
Total Assets	<u>\$21,617.72</u>
<b>Liabilities</b>	
PAYG Withholding Payable	\$26.00
Superannuation Payable	\$44.33
Provision - Long Service Leave	\$3,027.65
Total Liabilities	<u>\$3,097.98</u>
Net Assets	<u>\$18,519.74</u>
<b>Equity</b>	
Retained Earnings	\$18,620.82
Current Earnings	-\$101.08
Total Equity	<u>\$18,519.74</u>

**Lennox Head Public School P & C Assoc.**

25 Byron Street  
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**Category Profit & Loss Statement****January 2020**

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Account Name		Selected Period
1	Canteen	
<b>Income</b>		
	Canteen Sales	\$893.95
	Total Income	<u>\$893.95</u>
<b>Cost of Sales</b>		
	IGA	\$81.54
	Quality Food Services	\$397.21
	Total Cost of Sales	<u>\$478.75</u>
<b>Expense</b>		
	Bank Fees	\$5.35
	Superannuation	\$44.33
	Wages	\$466.60
	Total Expense	<u>\$516.28</u>
	Net Profit (Loss)	<u>-\$101.08</u>

enquiries refer

**John Truman**

in reply please quote

**Doc No: 19/80916, 19/81312**



26 November 2019

Ms Lachmann and Ms Kernaghan  
Parents and Citizens Committee  
Lennox Head Public School  
25 Byron Street  
LENNOX HEAD NSW 2478

Dear Ms Lachmann and Ms Kernaghan

**Re: Sunrise Crescent, Pedestrian Access and Mobility Plan Priority**

Thank you for your letter of 21 October 2019 addressed to Mr Paul Hickey, General Manager, regarding the Pedestrian Access and Mobility Plan and the proposed footpath on Sunrise Crescent, Lennox Head. I am writing this response on behalf of the General Manager.

As noted in your letter, the Pedestrian Access and Mobility Plan (PAMP) includes a planned footpath project on Sunrise Crescent and Greenwood Place. The project is for construction of a 392 metre footpath and two kerb ramps, currently scheduled for the 2021/22 financial year. Under New South Wales road rules, construction of the footpath will allow for children 16 years of age and under to ride on the footpath (off-road). Notations on the PAMP also indicate that this footpath project is to be reviewed and considered for upgrade to shared path standard (for shared pedestrian and cyclist access).

All projects included in the final PAMP have been assigned a priority order. This was done so that available funding and resources are used effectively to improve the pedestrian network. In assigning priority order, Council followed the guidelines prepared by the Roads and Maritime Service (RMS) that provided weighted assessment criteria. Use of the RMS weighted criteria ensures that all proposals received by the community are assessed equitably and in a transparent manner. Factors used to develop the priority order included:

- Location of pedestrian crashes
- Usage by vulnerable pedestrian groups (such as children or older pedestrians)
- Land use and traffic (including road hierarchy, number of and proximity to pedestrian facilities and services, and continuity of routes)
- Future road developments and subdivisions (including traffic modelling)
- Community need and benefit and
- Feasibility and optimal annual expenditure allocation

As each project was evaluated using the same criteria, this enabled comparison of individual projects against others, within a field of approximately 100 other proposals. Most projects were characterised as having high usage by vulnerable pedestrian groups, notably children and older pedestrians, who featuring prominently in the demographic profile of Ballina Shire. From this process, projects were allocated a projected financial year for delivery based on our budget for this program. The PAMP and the priority ordering of projects was released as a draft for an additional two rounds of community consultation before it was finally approved by Councillors.



While the strategic priority order has been established, each year the council confirms the projects from the program that will be included for implementation in the following financial year. This process is undertaken with public reporting of the draft budget. Submissions are invited around May each year in response to the proposed program. May 2020 would be the next time Council will review its program priorities. If you would like Council to review the priority ordering of the Sunrise Crescent/Greenwood Place project in the PAMP, please consider writing a submission to the draft budget in May next year. If you choose to make a submission at this point, it would be beneficial to highlight any factors that may have changed that may alter the assessment scoring and priority ranking of the Sunrise Crescent project, particularly in relation to other projects.

As well as infrastructure, Council understands that pedestrian and road safety relies on all road users making safe choices and taking self-responsibility: principles that underwrite Safe System Planning for all road safety planning in New South Wales. Over the 2019-2020 financial year, Ballina Shire Council is partnering with the RMS to conduct a community road safety project focusing on school zones. As you may be aware, Council's Road Safety Officer, Ms Helen Carpenter, is currently undertaking a pilot project with Lennox Head Public School. This project aims to identify significant road safety risks around Lennox Head Public School zone, and to support information and behavioural responses to identified risks. Possible project outcomes may include maps, social media strategies, signage, posters, orientation information, or tailored newsletter inserts, as well as broader community road safety messaging. I have forwarded your correspondence to Ms Carpenter for consideration in the project.

I am sorry I am not able to assist you further at this time, however I trust this response explains the strategic planning function of the PAMP and decision-making regarding pedestrian facilities at this location and within the Shire generally. If you have any enquiries in regard to this matter please contact me on 6686 1260.

Yours faithfully



John Truman  
**Director**  
**Civil Services Division**

Lennox Head Public School P and C  
PO BOX 387  
Lennox Head NSW 2478

The Hon. Sarah Mitchell MLC  
GPO Box 5341  
SYDNEY NSW 2001

Dear Ms Mitchell,

I am writing this on behalf of the Lennox Head P and C committee in the hope that something can finally be done for our school and the safety of the students within it. I will give you some background information and outline the ongoing concerns at our local public school.

Initially well over 2 years ago major capital works were approved for Lennox Head Public School. This followed a couple of years of planning. The scope approved and announced was for 8 classroom spaces, new office area, multipurpose space, re modelling of a technology space/learning support, new basketball court and landscaping of grounds. The community was understandably very happy and excited for this to begin.

The then 7 demountables on the school site moved in September 2017 to the other side of the school in preparation for build to commence. Due to continued growth in the local area and steadily increasing enrolments, there are now 12 demountables on the site to accommodate the enrolments. In the initial planning meetings the committee tried to tell the project team from the start – 8 classrooms was never going to be enough in this area. We were told that the demographers had done extensive research – obviously they were wrong. Hence even if the build does eventually go ahead now – 4 demountables will need to be left onsite to cope with the schools growing population, which this year is very close to 500 students. That is 20 classes and potentially more again next year. So we will have brand new buildings with demountables moved again to sit behind the new building. Definitely not a great look for the school or the NSW Education Department.

Following the moving of the demountables, in preparation for the build to commence, a heritage check was completed, what was deemed to be an aboriginal hand axe was found on soil on top of ground, plus midden shells. As a result of this the build was halted for further excavation/exploration and the school was informed it was now a no dig site, this occurred in December 2017. The axe head has since disappeared from the site – school was accused of taking /moving this – which did not occur. In the interim the school required 2 demountables at the time to be placed on site to accommodate enrolments at that time. This was not allowed to occur as the soil was unable to be disturbed. The school had to give up what was a staffroom and a learning support space to use as classrooms for a full 12 months. The school was told this would only be for 3 months. It took until the end of the year for a plan to be developed that would demountables to be placed onto the ground as nothing could be dug. Due to growth in numbers, 4 demountables were placed on the school at this time.

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PO BOX 387  
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Further investigation on the site was not carried out until late 2018, when many other pieces of importance were found. It is now believed that the school site was a camping ground for women and children. The school is relatively close to a local BORA ring.

Ongoing the no dig has become incredibly problematic. The school has been unable to do any minor maintenance that involves ground disturbance they are unable to dig a garden or plant a tree. There was to be an AHIP approved – but even that is always very unclear as to what can and can't happen.

The school has always had issues with site security and people entering out of hours and many reports made in the last 2 years. The back of the school is used most weekends for teenage parties and drug use. Often drug paraphilia is found by staff and students on a Monday morning. This is recorded by the Principal when located.

The school enrolled 79 kinders this year and amongst those is a little boy with Downs Syndrome. As well as complex learning needs, his mum explained to the school that he was very good at escaping and wanted to ensure that the school was secure. It was raised as a safety incident and it was determined the school could have a new higher fence, along the front part of the school, with safety gates. This was to go where the existing fence was – with an additional piece added to make a secure playground at the front of the school. This was not completed prior to day one of term. Some sections were, but not where new posts had to be dug into the ground, this wasn't allowed to occur as it is no dig. The Principal has been told not to hold her breath over how long that will take. This seems to take precedence over safety of students.

The fence in sections now is temporary fencing, which looks really poor. The principal has raised on several occasions that what is in place will not be adequate and this little boy even with supervision could leave the school via gaps left, or via sections not completed, his mum states he is quick and the school has witnessed this on a couple of occasion already.

On Monday 10<sup>th</sup> February – the unthinkable happened. 2 kinder students who are not yet 5, did leave the school at the beginning of a lunch break, via the small unlocked gate at the front of the school. They crossed at least 2 very busy streets and were almost hit by a car. Two different members of the public phoned the school after this. They ended up near a house of a school parent, right down on the beach front. She spotted them (she knew one of them) get them into her house and called the school. The Principal left the school to go and get them.

This was almost the headline no one needed – 2 students killed due to inadequate fencing at a school making it unsafe for students. What is worse? Disturbed ground or dead children. As a mum I know what I would prefer. At what point does someone say enough is enough? We have incredible teachers and this really upset all of them. It was far to close for comfort.

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If the site can't be made safe, or maintenance etc long term cannot happen, then please find us a new site that will accommodate the whole school and allow our principal and staff to get on with the job of teaching our students, ensuring they are known valued and cared for. At present it feels like no-one cares about this problem.

The school and the community feel very let down by this whole process and feel that it has been placed into the too hard basket, we are taking this to mainstream media in the next week if our school is not supported and looked after. We have had enough of all of the political insanity.

We are asking you to fix the problems before someone is killed, hurt or taken, which could have happened on the 10<sup>th</sup> of February. These girls travelled quite a distance from the school and were contemplating a trip to the beach, the beach conditions were incredibly rough on this day and that would also have been disastrous. They were across the road from the beach when found.

Bottom line, stop giving the school government regulations and reasons why things can't occur. I have personally been involved in many of the project meetings and what is decided often does not work in a school context, nor does anyone seem to care. Our children and this school matter. If something serious happens the blame will lay solely on the feet of the government who have chosen to ignore this problem. We want action and answers now, not in 3 more years' time. We know that the DA is has currently been released again, however even if the build occurs, it won't fix the ongoing issues and restrictions on the site. The school site will continue to be problematic, this is only the beginning of frustration, as we will continue to ensure that our children have exactly the same resources and facilities as others. The staff should not have to tell children, sorry you can't dig any deeper than 10cm. Sorry we can't plant a tree or make a new garden. Our principal should be able to fix blocked drains etc and to do immediate repairs. She should not be told that we need to wait for a state emergency unless the AHIP says we can, that is simply not fair or right. The school is now quite frankly run down and looks dismal. With the delay many areas leak and are unusable. We are not in a 3<sup>rd</sup> world country, but looks like and some days feels like it. Everyone in this school community matters too!

We would appreciate a response to all of our concerns that is not the usual government rhetoric, we would like actual solutions. Safety and education of students should be a top priority for the government regardless of the site.

Yours Sincerely

Kerren Kernaghan  
Lennox Head Public School  
P and C President