

### P and C Meeting Term 3 Week 8 2023

- Great results over the last few weeks – 11 students going to State for Athletics next term, Rugby Union team NC champions so off to Sydney to play finals Friday, Spelling Bee finalists did really well, Opera House choir going to Sydney week 10, Still have a cricket team still in the PSSA Comp. Reminder please be polite in dealings with staff – but if you have criticism – maybe have a talk – as I have some staff seriously reconsidering their positions in certain roles – mostly in relation to sport – it will be children that miss out if I have no staff to take teams or PSSA event involvement. It takes a lot of unseen hours to put things together, which is not paid- they do it because they want to.
- Education Week Awards last week – Mr Gisen, Mr Robb, Mrs Sheather, Hanalei and Ellie were recognised. Story on the website.
- Build - no more meetings as yet... in master plan stage now.... From the infrastructure website - An architecture firm has been engaged and will work with stakeholders to develop the design of the school.
- Work will continue to complete the business case.
- We will continue to collaborate with key stakeholders in the Aboriginal community on the management of the existing site while we plan for the relocation.
- They are looking at zoning moving forward. Potentially for Kinder for 2024 and Kinder 2025 – I should know more about this from end of term – as soon as I know what is happening I will let you all know. Zone will change regardless 6 months prior to the build.
- NAPLAN results – I was planning to show you these – but on the whole really pleased – lots of students in exceeding or strong cohorts – big improvement in writing – but a little lower in Year 3 grammar – so will re visit this cohort and look at teaching gaps. We will get greater detail and analysis in the coming weeks. Detail still coming – but have a brief breakdown for you.

Student achievement in NAPLAN is reported using proficiency standards for each assessment area at each year level. The standards are set at a challenging but reasonable expectation of what students know and can do at the time of testing. There are 4 proficiency levels:

- **Exceeding:** the student's result exceeds expectations at the time of testing.
- **Strong:** the student's result meets challenging but reasonable expectations at the time of testing.
- **Developing:** the student's result indicates that they are working towards expectations at the time of testing.
- **Needs additional support:** the student's result indicates that they are not achieving the learning outcomes that are expected at the time of testing. They are likely to need additional support to progress satisfactorily.
- Transition From Temp To Permanent – we have a few staff this has worked well for – both teaching and SASS.
- Numbers 2024 – looks similar – slightly higher than this year.
- Art Show – week 9 – opening Friday night adults only – then open all weekend. Class artworks will be available to bid on.
- Travel/Extended Leave – just a reminder if you are planning on going away for a few days – either in the country or overseas yoyo must fill in an extended leave form – these needs to

be done prior to travel. If travelling overseas you must also attach a flight itinerary – a DOE requirement. If you don't do this you will get a text for each day your child is absent – fill in the form before you go and this won't happen.

- Kinder Orientation – Tuesday 24 and 31 October and 7 November – Term 4. If you know of anyone in our zone who maybe hasn't enrolled or is a sibling please let them know to do that ASAP.
- Grandparents Day – Monday 23 October – Term 4 – week 3. I will be away from this day also (after the morning) to attend State Conference in Sydney.
- School Photos – next year – May 9 and 10 Term 2 2024 - still using same company – what were thoughts on photos this year – are you keen to look at what other companies offer? Or happy with what we have now? There is a few that contact us from time to time.
- New behaviour- suspension/Expulsion procedures will be operational 2024 – just in final consulting stages.
- All upcoming dates/events are being added to Sentral calendar as they arise. Term 4 dates are on there.
- Colour Run – your timeline needs condensing – start next term 4 weeks is ample – sending things week 10 of term means they get lost.
- Thank you so much for all of the new outdoor tables! They are being well utilised!

# **LENNOX HEAD PUBLIC SCHOOL P&C ASSOCIATION**

## **GENERAL MEETING MINUTES**

**Location:** Club Lennox Sports Meeting Room

**Date:** 05 Sep 2023

**Time:** Meeting opened 6:05 pm

### **1. Welcome**

### **2. Attendance and Apologies**

**Present:** Meagan Dippert, Karly Nimmo, Emily McKenzie, Deb Langfield, Miranda Ivey, Jacqui Lachmann, Lisa Ludvigson, Kiri Dicker, Ivy Yap

**Apologies:** Krista Smith, Sophie Leonard, Belinda Nelson

### **3. Presentation and confirmation of previous meeting minutes**

Motion to approve the minutes of 01 Aug made: Meagan Dippert    Second: Lisa Ludvigson

### **4. BUSINESS ARISING FROM PREVIOUS MEETING**

#### **4.1 School build - PRG/SINSW update**

Lisa Ludvigson's email to be provided to SINSW as the back up parent representative should Kerren Kernaghan be unable to attend PRG meetings. Representatives no longer required to sign non-disclosure agreements.

### **5. PRINCIPAL'S REPORT**

Received and attached.

### **6. TREASURER'S REPORT**

Received and attached.

### **7. CANTEEN REPORT**

Received and attached.

### **8. NEW BUSINESS**

#### **8.1 Purchase of pie warmer for canteen**

Received \$500 financial assistance from Ballina Shire Council towards the purchase of a pie warmer. Quote is \$990.34 inclusive delivery.

Moved: Karly Nimmo

Second: Emily McKenzie

#### **8.2 Colour Fun Run planning**

Fundraiser to commence Monday 09 Oct (start of term 4). Thanks to Emily McKenzie for sourcing donations of prizes. Parent letter to include school phone number for parents/carers who require assistance with registration. Follow up message seeking more volunteers to be sent in term 4.

P&C to purchase up to four Village Roadshow Locals Annual Passes as the major highest earner prize.

Moved: Karly Nimmo

Second: Lisa Ludvigson

#### **8.3 Halloween Disco update**

DJ Statik is booked and prizes have been allocated. More volunteers required to assist on the day. Members can check Slack app to be involved/informed of planning and coordination of event.

#### **8.4 By-laws review Sections 4-10**

No comments were received prior to general meeting on Sections 4-10. Members agree to adopt the by-laws unless there are specific sections that require further discussion. If there are sections that require further discussion, it must be tabled on the agenda for Oct 2023 general meeting.

Moved: Lisa Ludvigson          Second: Ivy Yap

#### **8.5 Any other business**

Kiri Dicker informs there will be a presentation by youth ambassadors on the Uluru Statement on Friday 8 Sep from 4pm at CWA Hall.

#### **10. CLOSURE AND DATE OF NEXT MEETING**

Next meeting: 24 Oct 2023

Meeting closed: 7:10PM

### Canteen Report Term 3

Everything is running smoothly with the Canteen at the moment.

Pasta Bolognese on Mon & Tues. has been very successful.

We have changed back to Freewave Sushi, this has been well received.

Red Food day will be held next Wed 13th September, orders are increasing each day. We will need a couple of Vollies to help on the day.

As the weather heats up, we will be offering more of a variety of Cold options available at 2nd Break.

Thanks to all the Vollies that have been in through this term.

Cheers  
Belinda

**Profit and Loss- Total**

Lennox Head Public School P & C Association  
For the period ended 18 August 2023

<b>Account</b>	<b>1 Jan23- 18 Aug23</b>
<b>Trading Income</b>	
Canteen Sales	57,059.07
Easter Raffle	3,344.65
Mothers Day Income	2,826.60
Uniform Sales	41.28
<b>Total Trading Income</b>	<b>63,271.60</b>
<b>Gross Profit</b>	<b>63,271.60</b>
<b>Other Income</b>	
Interest Received	67.96
P & C Membership	16.00
<b>Total Other Income</b>	<b>83.96</b>
<b>Operating Expenses</b>	
Audit Fee	599.50
Bank Fees	3.70
Byron Gourmet Pies	90.42
Closing Stock on Hand - Food	(545.61)
Closing Stock on Hand - Uniform	44.80
Easter Raffle Costs	145.30
Fathers Day Stall Costs	2,069.30
Freewave Sushi	965.30
IGA	122.73
Insurance	1,445.00
Kemp Agencies	644.30
Lennox Bakery	569.08
M & J Chicken	1,627.50
Mothers Day Stall Costs	1,162.44
Norco	2,400.40
Parents Info BBQ Night	160.00
Payroll Expenses	20,232.75
School donation- Outdoor tables	15,930.00
Slush Puppie	298.00
Superannuation	2,139.64
Superior Food Group	14,033.88
Woolworths	7,206.99
Xero Subscription	88.50
<b>Total Operating Expenses</b>	<b>71,433.92</b>
<b>Net Profit</b>	<b>(8,078.36)</b>

**Profit and Loss- Canteen**

Lennox Head Public School P & C Association  
For the period ended 18 August 2023

<b>Account</b>	<b>1 Jan23- 18 Aug23</b>
<b>Trading Income</b>	
Canteen Sales	57,059.07
<b>Total Trading Income</b>	<b>57,059.07</b>
<b>Gross Profit</b>	
	<b>57,059.07</b>
<b>Operating Expenses</b>	
Bank Fees	3.70
Byron Gourmet Pies	90.42
Closing Stock on Hand - Food	(545.61)
Freewave Sushi	965.30
IGA	122.73
Lennox Bakery	569.08
M & J Chicken	1,627.50
Norco	2,400.40
Payroll Expenses	20,232.75
Slush Puppie	298.00
Superannuation	2,139.64
Superior Food Group	14,033.88
Woolworths	7,206.99
Kemp Agencies	644.30
Xero Subscription	29.50
<b>Total Operating Expenses</b>	<b>49,818.58</b>
<b>Net Profit</b>	<b>7,240.49</b>

**Profit and Loss- Fundraising**

Lennox Head Public School P & C Association  
For the period ended 18 August 2023

<b>Account</b>	<b>1 Jan23- 18 Aug23</b>
<b>Trading Income</b>	
Easter Raffle	3,344.65
Uniform Sales	41.28
Mothers Day Income	2,826.60
<b>Total Trading Income</b>	<b>6,212.53</b>
<b>Gross Profit</b>	
	<b>6,212.53</b>
<b>Other Income</b>	
Interest Received	67.96
P & C Membership	16.00
<b>Total Other Income</b>	<b>83.96</b>
<b>Operating Expenses</b>	
Closing Stock on Hand - Uniform	44.80
Easter Raffle Costs	145.30
Mothers Day Stall Costs	1,162.44
Parents Info BBQ Night	160.00
Insurance	1,445.00
Audit Fee	599.50
Xero Subscription	59.00
School donation- Outdoor tables	15,930.00
Fathers Day Stall Costs	2,069.30
<b>Total Operating Expenses</b>	<b>21,615.34</b>
<b>Net Profit</b>	<b>(15,318.85)</b>

**Balance Sheet**

Lennox Head Public School P &amp; C Association

As at 18 August 2023

<b>Account</b>	<b>18-Aug-23</b>
<b>Assets</b>	
<b>Current Assets</b>	
SouthernCross CU Canteen	14,456.01
SouthernCross CU Fundraising	11,663.69
SouthernCross CU Term Deposit	5,067.96
StockonHand - Food	1,440.06
StockonHand - Uniforms	315.30
<b>Total Current Assets</b>	<b>32,943.02</b>
<b>Total Assets</b>	<b>32,943.02</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Accounts Payable	6,637.64
PAYG Withholding Payable	520.25
Superannuation Payable	447.86
<b>Total Current Liabilities</b>	<b>7,605.75</b>
<b>Total Liabilities</b>	<b>7,605.75</b>
<b>Net Assets</b>	<b>25,337.27</b>
<b>Equity</b>	
Current Year Earnings	(8,078.36)
Retained Earnings	33,415.63
<b>Total Equity</b>	<b>25,337.27</b>